



May 11, 2010

Dear Sir,

The North Carolina Association for Hospital Central Service Professionals (NCAHCSP) will hold it's annual seminar on April 28 and 29, 2011, at the Ocean Dunes Resorts and Villas in Myrtle Beach, South Carolina. The NCAHCSP is a non-profit organization. This meeting will include an exhibit feature on April 28, directed toward technology, products, supplies and equipment used in routine patient care, either directly prior to or after assembly by Central Service.

A fee of \$425, which will be used to assist in the expense of this seminar, is necessary to exhibit. This fee includes lunch for two the day of the exhibit, additional tickets are available for purchase. Exhibitors may also sponsor coffee breaks, speakers, or submit donations toward the expense of this seminar. Donations are greatly appreciated and gratefully acknowledged.

Space requirements will be limited. We will provide a six foot table for each participant, or similar space to accommodate your display. The exhibit will be open 2 hours, April 28th, 2:00 – 4:00 p.m. with no educational presentation conducted during that time.

I am confident this will be of interest to you and your company. Your participation will be rewarding for company personnel and most certainly for the hospital professionals in attendance. Once again, we are offering an EARLY BIRD discount to all vendors who register by July 1, 2010 and receive a registration fee of \$300. Registrations received between July 2, 2010 and March 1, 2011 will receive a registration fee of \$350. Registrations beyond March 1, 2011 will be at the full rate of \$425.00.

In addition, we will be holding our annual golf tournament on Wednesday, April 27. For further information and registration contact Louise Rahilly.

Should there be any further questions concerning this seminar, or if I can be of assistance, please feel free to call.

Sincerely,

Frank Sizemore  
Vendor Coordinator  
(336)716-6270

REGISTRATION FORM FOR THE  
NCAHCSP  
VENDOR EXHIBITION

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Ocean Dunes Resorts and Villas  
Myrtle Beach, South Carolina  
April 28, 2011

**Mail this form by July 1, 2010 to assure your space at the vendor exhibit.**

**Mail to:**        **NCAHCSP**  
                      c/o Frank Sizemore  
                      Wake Forest University Baptist Medical Center  
                      Medical Center Blvd.  
                      Winston-Salem, NC 27157-1122

**Vendor Fee:** \$425.00 per booth. Make checks payable to **NCAHCSP**. Take advantage of our **EARLY BIRD** Special. Registrations received by July 1, 2010 will receive a special rate of \$300.00. Registrations received July 2, 2010 to March 1, 2011 will be \$350.00.

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State & Zip: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

(Confirmation will be sent via E-Mail only)

Sales Representative (s) who will attend:

\_\_\_\_\_  
\_\_\_\_\_

Sponsor/Donations: \_\_\_\_\_

Do you require a space for a van?     Yes     No

**Note: Cancellations less than 30 days prior to the exhibit will be subject to a 50% cancellation fee.**